

Illinois Army National Guard AGR Lateral Announcement LAT 23-005
T32 AGR On-Board Enlisted Only
Department of Military Affairs
State of Illinois
Camp Lincoln
1301 North MacArthur Boulevard
Springfield, Illinois 62702-2317
<https://www.ilnbg.army.mil/Employment/Amy-AGR-Announcemnets/>

ANNOUNCEMENT NUMBER: LAT 23-005

DATE: 17 Jan 23

CLOSING DATE: 01 Feb 23

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:

Readiness NCO, Para 102 Line 12, E7, 12H4

APPOINTMENT FACTORS:

Officer()

Warrant Officer()

Enlisted(X)

LOCATION OF POSITION:

1886th EN DET
1301 North MacArthur Boulevard
Springfield, Illinois 62702

WHO MAY APPLY:

Must be a current on-board AGR in the state of Illinois within the grade of E7.

AREA OF CONSIDERATION: This position is open to on-board AGR enlisted Soldiers in the grades of: **E7**. Individual selected will receive an AGR tour with the Illinois Army National Guard. **In order to be considered for this position, applicants must meet minimum qualifications as outlined on this announcement.**

INSTRUCTIONS FOR APPLYING: The documents listed below WILL be submitted AS A MINIMUM. If any of the required documents are not reasonably available to you, a brief memo will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position. Blank AGR application forms can be found on HRO's IGO page at the following link: <https://igo.portal.ng.ds.army.mil/fs/HRO/agr/AGR%20Forms/Forms/AllItems.aspx>

1. Illinois Army National Guard (ILARNG) AGR Career Development Application Checklist
2. NGIL Form 85
3. Copies of last 5 NCOER's (if applicable) - If 5 are not available, submit all available NCOER's with a letter of recommendation from your unit Commander, First Sergeant, or First Line Leader
4. Enlisted Record Brief (Selection Board only) dated within the last 90 days
5. Retirement Points Accounting Management Sheet (NGB 23B - RPAM) dated within the last 90 days
6. All DD Form 214s/NGB Form 22s
7. Individual Medical Readiness Record (MEDPROS) dated within the last 12 months
8. DTMS Printout - Listing most recent record ACFT score and height/weight record. Last record ACFT must be within 6 months of the announcement closing date.
9. DD Form 5500 (male)/DD Form 5501 (female) Body Fat Content Worksheet (if applicable)
10. Copy of Valid Permanent Profile (if applicable)
11. Biographical Sketch
12. Memorandum to the Selecting Official (if applicable)
13. Naming Convention for AGR Application: AGR Vacancy Announcement #, Last Name, First Name, Rank
14. Combine all documents into 1 PDF file; No attachments within the pdf file, no portfolio files, no tif files, and no jpg files will be accepted
15. Send all applications to the following email address: ng.il.ilarng.list.j1-hro-agr-branch@army.mil

POSITION COMPATIBILITY REQUIREMENTS:

The individual must qualify for and be placed in the following compatible MOS: **12H4**

MINIMUM APPOINTMENT REQUIREMENTS:

1. Applicants for enlisted positions not MOS qualified must meet the physical profile (PULHES), meet qualifying line score requirements, and have the ability to take the Occupational Physical Assessment Test (OPAT) for initial award of the MOS in accordance with AR 611-21 and NGR 600-200, unless previously waived by proper authority.
2. Applicants must meet initial eligibility requirements of Table 2-1, AR 135-18.
3. Applicants must satisfy requirements outlined in NGR 600-5, NGR 600-200, and NGR 601-1
4. Must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
5. Must meet the Army body fat standards IAW AR 600-9.
6. Must be able to possess a SECRET clearance
7. Must have a current Army Physical Fitness Test taken within 12 months of the start date.
8. Must not be within six (6) months of mandatory removal or Expiration Term of Service (ETS).
9. Applicants must have no derogatory information within their Official Military Personnel Record (OMPF)
10. Applicants must not be subject to flagging actions during selection or upon entering an AGR status.
11. Applicants separated from military service for cause constitutes ineligibility, unless National Guard Bureau (NGB) grants an approved exception to

policy/regulation prior to application submission

12. No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.

13. Selectee must be able to complete a 3 year tour of active duty prior to completing 18 years of active federal service, unless waived by NGB.

14. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation without an NGB waiver

15. Individuals who voluntarily resign from the AGR program in lieu of mandatory or involuntary separation action are not eligible to reenter the program

BRIEF JOB DESCRIPTION:

Responsible for supervising the successful accomplishment of the commander's mobilization readiness objectives. Anticipates and recommends solutions for needs of the unit in all aspects of mobilization readiness. Advises the commander on training, logistics, personnel and unit mobilization readiness requirements and ensures that the unit develops, updates and maintains comprehensive mobilization plans including preparation of unit's Organizational Equipment Listing (OEL) reports, vehicle load plans, unit movement plans, convoy clearance requests, preparation of the Annual Post mobilization Training Support Report, the unit Alert Roster, and the unit Home Station Activities list and ensuring that the unit's Readiness. Reviews and implements mobilization directives and regulations. Obtains all required data for the Unit Status Report (USR) and assists the commander in preparing readiness reports as prescribed in AR 220-1. Monitors the Equipment on Hand (EOH) and the Equipment Readiness (ER) status of the unit and keeps the commander informed on these issues. Coordinates and prepares the USR/CRU and other training related reports required by higher headquarters. Maintains property accountability, ensuring all required classes of supply's are on hand or on valid requisition, scheduling all required inventories, audits and reconciliations, and the maintenance of Combat Parts Loads (CPL) if retained at unit level. Coordinates maintenance support required from supporting FMS or other installation maintenance support activities, and the integration of maintenance training with the supporting FMS shop chief. Recommends, to the Commander, courses of action to correct deficiencies in achieving maintenance standards and ensures the accountability and adequacy of CPLs, if maintained at FMS level. Must be proficient in unit level logistics procedures and policies. Supervises all data that is provided to the CRU. Supervises the drafting of training schedules for approval that comply with command guidance and directives and the publications of higher headquarters. Supervises the maintenance of the unit training library, and related training equipment and aids. Establishes a direct line of communication with training and mobilization action personnel at higher headquarters. Supervises the development and monitoring of a comprehensive MOS qualification training program. Advises officer personnel on military education requirements and prepares applications for Army service schools and extension centers for them. Supervises the maintenance of records for the above programs, monitors the progress of officer and enlisted personnel section for personnel records updating. Coordinates and prepares the USR/CRU and other training related reports required by higher headquarters. Assists in the Army Warrior Task (AWT) program. Coordinates training and testing of unit personnel with test control officer/training officer as required. Supervises the overall operating of the full-time unit support staff. Responsible for ensuring that the commander's concept of operations for the full-time personnel is executed and for advising the commander and supervisory personnel on the status and efficiency of the full-time personnel. Responsible for the supervision and management of the following Army systems: Digital Training Management System (DTMS), Mission Analysis Readiness Resource Synchronization (MARRS), Defense Travel System (DTS), Mobilization Planning Data Viewer (MPDV), Automated Funds Control Orders System (AFCOS), Integrated Personnel and Pay System – Army (IPPS-A), Database Input Website (DBIW), Total Ammunition Management Input System (TAMIS), Army Training Requirement and Resource System (ATRRS), Network Unit Status Report (NET USR), Global Combat Support System -Army (GCSSA), and Army Substance Abuse Program (ASAP). Performs other duties as assigned.

SELECTING SUPERVISOR:

MAJ Matthew Dodsworth, (309) 567-5828

CONTACT INFO:

SGT Jordan Gibson

(DSN) 555-3923

(Com) (217) 761-3923

(Email) jordan.d.gibson3.mil@army.mil

EQUAL OPPORTUNITY:

The Illinois National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.

ILLINOIS ARMY NATIONAL GUARD AGR MILITARY TOUR APPLICATION CHECKLIST AND REQUIREMENTS – ENLISTED CAREER DEVELOPMENT

Name (Last, First, MI): _____ Rank: _____

SSN (Last 4): _____ Email: _____

Daytime Phone: _____ Announcement Number: _____

☐ **ILARNG AGR Military Tour Checklist (This document)**

☐ **NGIL Form 85:** Application for AGR Enlisted Career Development position.

☐ **Evaluation Reports (NCOER's):** Last 5 evaluation reports. If 5 are not available, submit all available evaluation reports with a letter of recommendation from your current Officer in Charge (OIC).

☐ **Record Brief (ERB):** Selection board version only, do not certify. Dated within the last 90 days to be valid.

☐ **NGB 23B:** Retirements Points Accounting System Statement. Dated within the last 90 days to be valid.

☐ **All DD 214's / NGB 22's:** Provide verification of all prior service.

☐ **Individual Medical Readiness Printout:** Printout from My Medical Readiness Status on MEDPROS. Dated within the last 12 months to be valid.

☐ **DTMS Printout:** Listing most recent record ACFT score and height/weight record. Last record ACFT must be within the last 6 months of the announcement closing date.

☐ **Valid Permanent Profiles:** Limiting the completion of the ACFT (if applicable).

☐ **DD 5500 (Male) or DD 5501-R (Female):** Most recent body fat content worksheet (if applicable).

☐ **Biographical Sketch:** Copy of updated biographical sketch.

☐ **Memorandum for Record:** A one-page memorandum for record may be included to explain any missing documents or if you require continuation of the NGB 34-1 application.

Combine all documents into 1 PDF file; no attachments within the PDF file, no portfolio files, no .tif files, and no .jpg files will be accepted. Send all applications to the following email address:

ng.il.ilarnq.list.j1-hro-agr-branch@army.mil

NOTE: Follow this checklist in application preparation. The documents listed on this checklist may be in iPERMS or at your unit of assignment. Your full-time unit staff are available to assist you in compiling your application. It is recommended that all applicants use their full-time unit staff when completing an application. All applicants must submit a complete application for consideration of an AGR position.

APPLICATION FOR AGR CAREER MANAGEMENT POSITION

PRIVACY ACT STATEMENT

1. Authority: NGR 600-5
2. Principal purpose(s): To provide information for use in determining eligibility/ qualifications for AGR Career Management Positions.
3. Routine Uses: To determine applicant's eligibility for AGR position assignment or reassignment. Your disclosure of your Social Security Number (SSN) is mandatory to obtain the services, benefits, or processes that you seek. The SSN is used as an identifier throughout your Military career from time of application through retirement. The information gathered through the use of the SSN will be used only as necessary in personnel administration processes carried out in accordance with established regulations and systems of records.
4. Effect on Individuals Not Providing Information: Individuals not providing information will not receive an appropriate evaluation for assignment or reassignment and cannot be given consideration for vacancies.

1. **POSITION VACANCY ANNOUNCEMENT NUMBER:** _____ 2. **POSITION TITLE:** _____

3. **NAME:** _____ 4. **RANK:** _____ 5. **SSN:** _____

6. **UNIT:** _____ 7. **CURRENT DUTY MOS:** _____

8. **PMOS:** _____ 9. **SMOS:** _____ 10. **AMOS:** _____

11. **DUTY PHONE:** _____ 12. **SECURITY CLEARANCE:** _____ **DATE:** _____

13. **MILITARY EDUCATION:** (circle completed course(s) or equivalent i.e. SLC=ANCOC)

<u>ENLISTED</u>	<u>AC</u>	<u>RC</u>	<u>DATE COMPLETED</u>	<u>OFFICER</u>	<u>AC</u>	<u>RC</u>	<u>DATE COMPLETED</u>
SMC	<input type="checkbox"/>	<input type="checkbox"/>	_____	ILE	<input type="checkbox"/>	<input type="checkbox"/>	_____
MLC	<input type="checkbox"/>	<input type="checkbox"/>	_____	CCC	<input type="checkbox"/>	<input type="checkbox"/>	_____
SLC	<input type="checkbox"/>	<input type="checkbox"/>	_____	BOLC	<input type="checkbox"/>	<input type="checkbox"/>	_____
ALC	<input type="checkbox"/>	<input type="checkbox"/>	_____	WOSSE	<input type="checkbox"/>	<input type="checkbox"/>	_____
BLC	<input type="checkbox"/>	<input type="checkbox"/>	_____	WOILE	<input type="checkbox"/>	<input type="checkbox"/>	_____
SSD LEVEL COMPLETED _____				WOAC	<input type="checkbox"/>	<input type="checkbox"/>	_____
				WOBC	<input type="checkbox"/>	<input type="checkbox"/>	_____

14. **CIVILIAN EDUCATION:**

<u>LEVEL</u>	<u>GRADUATION DATE</u>	<u>DEGREE OR MAJOR SUBJECT AREA</u>
HIGH SCHOOL: _____	_____	_____
COLLEGE: _____	_____	_____
_____	_____	_____
_____	_____	_____

SIGNATURE: _____ DATE: _____